



PTFA meeting minutes - Wednesday 31st January 2024 - Online

Attendees - Louise, Michelle, Leann, Tom Iden, Marian A (Joined late)

Apologies - Melanie, Claire, Marian, Apple

Key Points Discussed:

1. Long Eaton Carnival Preparation:

- Early booking by Mel for a discount when bookings open.
- This year's theme: Entertainment, including board games.
- Tombola success from the previous year noted, with ideas for additional activities.
- Not as many gifts received in the gift amnesty, may re-advertise it in May for further donations.
- Suggestions for incorporating theme-related activities, e.g., Yahtzee game for attendees.

2. Gardening Project:

- Update on progress, including request for a new fence and re-surfacing.

3. Reading Sheds Fundraiser:

- Discussion on fundraising goals and strategies for the reading sheds project.
- A display in the reception area proposed to track fundraising progress.
- Mrs Dainty to research into the shed designs.

4. World Book Day Event:

- Proposal for a recipe competition related to book themes.
- Idea for creating a recipe book from submissions for school use. (Louise to run it past Mrs Dainty.)

5. Summer Fair Planning:

- Early planning for raffle prizes and potential involvement of local businesses.
- Discussion on logistics, including food stalls and entertainment options.

6. Gift Aid and Donations:

- Iden provided information on claiming Gift Aid for donations to increase funds.

7. Next Meeting:

- Consideration of a hybrid meeting format for increased accessibility.

Actions to Take:

- Mel to book Long Eaton Carnival.
- Team to brainstorm and implement theme-related activities for the carnival.
- Increase efforts for gathering carnival gifts and donations.
- Explore options for the gardening project's fence and beautification.
- Develop a display for tracking fundraising for reading sheds.
- Organize World Book Day event and recipe competition.
- Start early planning for the summer fair, including securing raffle prizes and involving local businesses.
- Louise and Iden to discuss the Gift Aid claim process.

Closing Remarks:

Louise thanked everyone for their participation and informed Marian A about accessing meeting minutes online for those who joined late or wished to review the discussions. The possibility of a hybrid format for the next meeting was discussed to accommodate more participants.