

# Longmoor Primary School E-Safety Group

<b>Committee</b>	E-Safety Group	<b>Date</b>	Monday 6 <sup>th</sup> March 2017
<b>Chaired by</b>	R Wheatley	<b>Clerked By</b>	A Hughes
<b>Present</b>	S Dainty, A Hughes, R Wheatley, S Allcock, L Wordsworth, A Frost, Hannah T, Harriet S, Paige H, Callum W		
<b>Apologies</b>	K Wilson, Bayleigh-mae S		
<b>Absent</b>	Andrew Frost		

Purpose of the e-safety committee:-

- ✓ To review the e-safety policy every two years. This was completed by the previous committee and will not need reviewing until next year.
- ✓ To monitor e-safety incident log.
- ✓ To discuss training needs, including staff, parent/community awareness.
- ✓ To raise new community initiatives in response to training needs or as a result of polls/surveys.
- ✓ To coordinate annual events such as anti-bullying week or Safer Internet Day.

1. **Welcome**: Mr Wheatley welcomed everyone.
  
2. **Review of actions from previous meeting**: RW reviewed the action points from the meeting held in November. AH had emailed these to all adults as a reminder.
  - **RW suggested placing a QR code on the e-safety board linking to our webpage**: AH completed this following QR code produced by AF and RW. This has been attached to the e-safety board in the ICT suite as well as the staff photograph board in the entrance hall. It was also printed on the e-safety letter sent to parents in December.
  
  - **Adults in e-safety committee to watch the video - Jigsaw - as it has had a huge impact on educating the children about putting personal information on line**: all adults have reviewed the video.
  
  - **AH / SD to put a letter together an e-safety letter before sharing with the committee**: AH completed the letter which was sent to the committee before sending to parents during the Anti-Bullying week in November.

- **Effectus Theatre Group - AH to confirm final costings. If this is viable, AH to book:** the theatre group was booked by AH (£695 for two performances). The show was performed on Monday 6<sup>th</sup> February 2017 - Level Up.
- **SD to investigate the free training and report back to the group at the next meeting:** SD and AH met with training provider. AH to roll out programme during the summer term.
- **AH to update the e-safety page with these new photographs:** completed by AH.

3. **Discussion on Safer Internet Day ideas and allocation of tasks:** This year's Safer Internet Day 2017 took place on Tuesday 7<sup>th</sup> February with the theme, '*Be the change: unite for a better internet*'. The day / week was very successful. The following activities took place:

- **Effectus Theatre Group - Monday 6<sup>th</sup> February - Level Up** - a performance about how children should behave whilst playing games online. HS explained what the content of the show was. Mrs Wordsworth explained to the group what the KS1 lesson entailed. HT talked about the KS2 lesson.
- **Specific E-safety lessons** - two lesson plans and resources provided by CEOP were distributed to staff and used within a specific lesson on Tuesday 7<sup>th</sup> February.
- **E-safety poster competition** - Children from Y1 - Y6 were given the opportunity to take part in the competition. Pupil members of the e-safety committee chose the winners from each class and presented certificates and prizes in the weekly award ceremony. HT spoke to children about their thoughts on the competition. They enjoyed taking part in the competition because they being interactive.
- **Display Safer Internet Day posters in school** - Committee members distributed posters to every class.
- **E-safety letter** - AH put together an e-safety letter for parents which was sent out on Internet Safety Day. These were distributed by the e-safety committee.

4. **Staff and pupil training** - AH discussed an e-safety staff meeting that she had led on January 2017 for all classteachers. All current class teachers have now completed the training and their certificates are held in AH's e-safety file.

**ACTION: AH to roll out training to the TAs too.**

## **5. Overview of issues encountered since the last meeting and resolutions:**

DITTO - AH has subscribed to a free online magazine. This was emailed to all adult members of the group - a printed copy was given to the children to circulate amongst each other.

SA handed out a letter that she had been given via another member of staff (from another primary school). '5 Apps Parents need to be aware of.'

**ACTION:** Mr Wheatley to look into one of the APPs to check it isn't promoting a certain type.

**ACTION:** AH to take advice from Mr Wheatley before photocopying this information and sending out to parents.

**ACTION:** SD to mention the parent magazine / '5 Apps Parents need to be aware of' on her Head's blog.

(Children not present) SD explained a couple of incidents that have occurred since the last meeting.

- An issue with 'Roadblox'
- Voice recording via Facebook Messenger

In both cases, meetings have taken place with all the pupils and parents concerned. SD has also written advice on the Head's blog

## **6. AOB:**

Mr Wheatley brought up an issue about the walkie talkies in school. Everyone should be aware that people outside can / could tap into our radio frequencies.

**ACTION:** SD to mention this to all staff at the next staff meeting - where possible not to mention children's surnames.

**7. Date of the next meeting:** The next e-safety group meeting will take place on Monday 19<sup>th</sup> June 2017 at 3.45pm.

## **Key Points Achieved**

- ✓ Feedback from the Internet safety day
- ✓ Ideas for next year's Internet safety day
- ✓ Updated on the staff training within school
- ✓ New Internet safety advice gained e.g. YouTube, Live Streaming

Meeting concluded at 4.40pm