

LONGMOOR PRIMARY SCHOOL

Roles & Responsibilities of the online safety committee

Whole-group responsibilities

- To review the online safety policy annually or in response to an incident.
- To monitor online safety incident log (note: probably not suitable for students to be present)
- To discuss training needs, including staff, parent/community awareness.
- To raise new community initiatives in response to training needs or as a result of polls/surveys.
- To coordinate annual events such as anti-bullying week or Safer Internet Day.

Governor

- To chair the online safety group and ensure that minutes are taken and actions are delegated.
- Ensure that all initiatives, action points, concerns etc. are raised at full Governors meetings

Headteacher / Child Protection Lead

- Liaise with LA/LADO for any county-wide areas of concern.
- Retain responsibility for the online safety incident log alongside other safeguarding/child protection logs and ensure safeguarding incidents pertaining to online safety have been actioned accordingly.

Children

- Pupil forums (for advice and feedback) - for example they could hold a weekly clinic where other students could come for advice or raise concerns.

SLT representative

- To ensure that training, education, initiatives, incidents etc. are in line with whole-school policy and strategic direction.
- To brief SLT on meeting minutes and any actions.

ICT support

- To ensure that the group is kept fully updated with any network security incidents or areas of concern.
- To advise on the correct use and implementation of filtering categories to ensure age-related filtering is appropriate to education.

ICT coordinator, head of ICT (if online safety officer)

- To review the online safety curriculum with other relevant members of staff, e.g. PSHE.
- Keep up to date with new risks, issues, developments and resources in the area of online safety.

Teaching staff, Parents and Carers

- Community issues and community voice ensuring advice and initiatives are spread far and wide in the community.