

Longmoor Primary School Online Safety Group

Committee	Online Safety Group	Date	Tuesday 4 th December 2018
Chaired by	R Wheatley	Clerked By	A Hughes
Present	R Wheatley, A Hughes, S Dainty, B Lyons, J Magee, Callum C, Demi S, Kirsten F, Dylan B, Grace M. Harry O, Tomasz W, Harry H, Yan L, Archie T		
Apologies	A Frost		
Absent	J Tennant		

- **Welcome:** 3.47pm meeting opened by Mr Wheatley. AH welcomed the new members of the committee to the meeting and thanked RW, BL and AF for returning for another year. Mr Wheatley read Mrs Allcock's resignation letter.
ACTION: AH to advertise for a new TA support role member.
- AH discussed the purpose of the online safety committee:-
 - ✓ To review the online safety policy every two years.
 - ✓ To monitor online safety incident log.
 - ✓ To discuss training needs, including staff, parent/community awareness.
 - ✓ To raise new community initiatives in response to training needs or as a result of polls / surveys.
 - ✓ To coordinate annual events such as anti-bullying week or Safer Internet Day.
- **Allocation of responsibilities for the year:** RW was re-elected as chairperson. The roles and responsibilities document was shared with the group and read by each group of people.
ACTION: SD to add online safety standing item to agenda of the next full governors' meeting.
ACTION: School council to make sure that a standing item is added to the next agenda.
ACTION: AH to make sure that a standing item is added to the next agenda for SLT meeting.
ACTION: AH and SD to discuss online safety with AIT on Thursday 6th December
ACTION: RW to investigate software to filter YouTube.
ACTION: Raise awareness with the school community by writing an initial letter and send to parents etc. via ParentMail. Include changes to age regulations of social media groups etc. AH and BL.
ACTION: BL to find out when the next digital leaders event will be taking place.

➤ **Overview of issues encountered last year and resolutions:**

One issue was resolved by SD.

➤ **Review of the online safety policy:**

- Items to be added/deleted/ edited etc.
- GDPR regulations: removal of photographs after children have left school.
- Check managing filtering with AIT.
- Saving of work in line with GDPR.
- Change e-safety' to 'online'
- Staff iPad agreement.
- New chair of governors.
- Add in BL as online safety coordinator.
- Up-to-date terminology.
- Staff phones now allowed but to be used accordingly.

➤ **Discussion on Internet Safety Week 2019 ideas and allocation of tasks:** AH

informed the group that this year's internet safety day will take place on Tuesday 5th February 2019 with the theme, *'Together for a better Internet*. The idea is a call to action for all stakeholders to join together and play their part in creating a better internet for everyone, and especially for younger users. Education packs are now available. Resources include:

- ✓ Lesson plan
- ✓ Assembly presentation and script
- ✓ Drama Scripts
- ✓ Poster
- ✓ Quick activities
- ✓ Whole school or community activities
- ✓ Social media activities

Suggested activities

- Assembly lead by the children - BL
- ACTION: AH to investigate free outside company.

➤ **AOB:**

Screen Time

BL explained about a study that he had read and discussed the positive reasons to use the internet as opposed to passively using screen time. Everyone felt this was a

good idea. JM explained that it was easy to spend a lot of time using digital gadgets unless you set a time.

ACTION: BL to investigate ways to promote active usage of digital / computing in school along with the committee. Possible use of a display to promote / encourage this incentive across school.

Secure websites

One of the basic principles we tell children, young people and adults when making transactions or inputting data into a website is to watch for the little (sometimes green) padlock in the web address bar which denotes that it is 'secure'. You cannot rely on this any longer as scammers/criminals are now using this to lull people into a false sense of security. It's still important to check it, but don't rely on it.

- **Date of the next meeting:** The next online safety group meeting will take place on Tuesday 12th February 2019 at 3.45pm.

Key Points Achieved

- ✓ Purpose of the online safety committee.
- ✓ Re-election of the chairperson.
- ✓ The roles and responsibilities of the group.
- ✓ Review of online safety incidents since the last meeting.
- ✓ Reviewed online safety policy.
- ✓ Brainstormed ideas for the Internet Safety day in 2019 including an assembly.
- ✓ Reducing screen time involvement - planned project.
- ✓ Next meeting organised.

Meeting concluded at 4.35pm