



Longmoor Primary School

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Dear Parents and Carers,

As you will be aware, we are staging a production of Cinderella Rockerfella at Longmoor Primary School on Wednesday 16th and Thursday 17th July. We are sure some parents/carers would like to take photographs/videos of the production. As you know we have a policy in place with regards to the taking, making and use of images and you will have previously signed a consent form stating whether or not your child could be photographed.



If you wish to take photos at the production there is a strong possibility that other children will also be included within the picture.



At Longmoor we are happy for parents and carers to take photos and video events for personal use but we request that these images are not distributed or put online. This is to protect all members of the community.

We all enjoy and treasure images of our family and friends; family events, holidays and events are moments we all like to capture in photos or on video. We now have the exciting dimension of adding our images and videos to our online social network, such as Facebook, YouTube and many other websites. This means that we can easily share our photos and video with family and friends.



Whilst this can be very useful to all of us we must ensure we protect and safeguard all children and staff, including those who do not want to have their images stored online. Please be aware that parents are **NOT PERMITTED** to take photographs or to make a video recording for anything other than their own personal use.



- Once posted and shared online any image or video can be copied and will stay online forever.
- Some children are at risk and **MUST NOT** have their image put online. Not all members of the community will know who they are.
- Some people do not want their images online for personal or religious reasons.
- Some children and staff may have a complex family background which means that sharing their image online can have unforeseen consequences.
- Therefore in order to keep all members of the community safe we must all 'Think Before We Post' Online.



Thank you in advance for following the above advice. We look forward to seeing you at one of the shows.

Yours sincerely,

J Menzies

Head Teacher