



Registered charity number 1043067

## Longmoor PTFA Treasurers Report

2022 – 2023

25<sup>th</sup> September 2023

The Longmoor PTFA accounts are prepared on a cash basis and the following report outlines the financial performance for the school year from Sept 2022 to Sept 2023.

The last 12 months has seen considerable growth in the PTFA funds, starting the year with £290 and ending the school year at £4,502.33. This comes as a result of some very successful fundraising activities, the Summer Fayre being the biggest yet, generating net profit of £3,802.65.

The event summary below shows the profit per event, the Easter raffle and Long Eaton Carnival raffle were new events and made considerable profits with little cash outlay due to the very successful donations campaign and gift amnesty.

### Event summary

PTFA fundraising summary - 2022/2023					PTFA school purchases - 2022/2023	
Event	Participation /gate	Total receipts £	Total payments £	Net profit £	What did we enable?	£
World cup	128	64.00	90.98	-26.98	Nurture setting beanbags	58.00
Christmas discos	345	1206.31	771.59	434.72	End of year ice creams	568.75
Easter raffle	332	341.60	0.00	341.60		
Carnival	n/a	467.00	14.40	452.60		
Summer Fayre	n/a	4835.04	1032.39	3802.65		
Giving Machine	n/a	15.87	0	15.87		
Insurance & licences		0.00	160.00	-160.00		
Stock purchases		0.00	11.60	-11.60		
Charity supplies / admin		0.00	35.00	-35.00		
Other		25.22	0.00	25.22		
<b>Total net fundraising summary</b>		<b>6955.04</b>	<b>2115.96</b>	<b>4839.08</b>	<b>Total spent for the children</b>	<b>626.75</b>
					<b>Net position inflow (outflow) in year</b>	<b>4212.33</b>
					<b>Opening cash position</b>	<b>290.00</b>
					<b>Closing cash position</b>	<b>4502.33</b>

The fundraising activity has enabled the purchase of beanbags for the nurture team and the end of year ice creams for children and staff. The PTFA should work closely with its members and the school to plan future purchases and agree fundraising goals. This can often create focus and momentum in the school community if there is a goal / specific purchase in mind.

The Longmoor PTFA remains a member of the Parentkind association. This membership enables access to advice and guidance on how to run the PFTA effectively and importantly it provides the PTFA with the relevant insurance to host public events. In addition, the PTFA subscribes to a small lottery licence in order to host raffles. These structural costs amount to £160 for the year.

A new charity bank account with the Co-operative Bank was set up during the year which carries no monthly fees or charges for cash deposits or withdrawals, this alone saved in excess of £100 compared to the prior year. The bank invites account holders to apply for grants, this is something we should consider applying for when we have a goal planned for fundraising activities.

Due to the previous bank account being closed in October 2022, a petty cash system was maintained until such time that the new bank account was set up. All of the cashflow transactions covering the petty cash system and the new bank account can be found in the Detailed Transactions analysis below.

Please note that the bank account balance as at the date of the AGM stands at £3,902.33. The movement of £600 since the end of the school year relates to the recent purchase of 30 glockenspiels (£550) for the school and the deposit for the Christmas disco DJ (£50), both of which will be shown in the 2023-2024 statement of accounts.

## Detailed transactions

PTFA cash reconciliation - 2022-2023			
	Receipts	Payments	Balance
<b>Opening cash balance 1.11.2022</b>			200.00
Reimbursement to Amy Donaldson for Christmas novelties	-	-23.76	176.24
Reimbursement to Amy Donaldson for Christmas novelties	-	-125.79	50.45
Reimbursement to Amy Donaldson for World Cup prizes	-	-35.00	15.45
Reimbursement to Mel Thorpe for World Cup prizes	-	-55.98	-40.53
World Cup competition entry receipts	64.00	-	23.47
Cash withdrawal to Claire Hastings for disco sweets	-	-10.00	13.47
Cash withdrawal from parentpay to Mel Thorpe (part of Christmas disco receipts)	800.00	-	813.47
Reimbursement to Michelle Raybould - Christmas novelties (Amazon)	-	-190.05	623.42
Reimbursement to Michelle Raybould - Christmas novelties (B&M)	-	-24.00	599.42
Reimbursement to Michelle Raybould - Christmas novelties (Costco)	-	-120.18	479.24
Reimbursement to Mel Thorpe - Christmas novelties (Amazon)	-	-29.97	449.27
Reimbursement to Mel Thorpe - Christmas novelties (B&M)	-	-8.00	441.27
Reimbursement to Mel Thorpe - Christmas drinks (Farmfoods)	-	-39.84	401.43
Payment to Colin Brough - Christmas disco DJs	-	-200.00	201.43
Payment to Parentkind PTFA organisation	-	-140.00	61.43
Advanced purchase of chocolate for 2023 Christmas disco (stock)	-	-11.60	49.83
Payment to Erewash council - small lotteries licence	-	-20.00	29.83
Payment to Erewash council - Long Eaton carnival pitch fee	-	-14.40	15.43
Cash received from outgoing Treasurer - balance from old PTFA bank account	90.00	-	105.43
Withdrawal for float for Carnival	-	-90.00	15.43
<b>Closing petty cash balance 17.6.2023</b>			15.43
<b>Petty cash banked 22.7.2023</b>			0.00
<b>Closing petty cash balance 22.7.2023</b>			<b>0.00</b>
<b>Bank account</b>			
Balance from Christmas disco previously held in ParentPay account	406.31	-	406.31
Partial deposit from Easter raffle (Post Office wouldn't take unbagged cash & net of cost of storage boxes)	312.30	-	718.61
Paypal (not entirely sure what this is!)	0.01	-	718.62
Summer Fayre purchase - card purchase for stall prizes	-	-236.02	482.60
Summer Fayre purchase - card purchase inflatable deposit	-	-62.00	420.60
Summer Fayre purchase - card purchase for stall prizes	-	-15.79	404.81
Summer Fayre purchases - card purchase for stall supplies	-	-11.25	393.56
The Giving Machine - cashback donation	15.87	-	409.43
Bank transfer from Claire Hastings - used £10 from Carnival takings on 17 June	10.00	-	419.43
Summer Fayre purchases - card purchase for stall supplies	-	-31.31	388.12
Summer Fayre purchases - card purchase for stall supplies	-	-42.68	345.44
Summer Fayre purchases - card purchase for stall supplies	-	-6.50	338.94
Summer Fayre - cash withdrawal for inflatable (needed £248)	-	-250.00	<b>88.94</b>
Cash deposit - proceeds from Summer Fayre / petty cash	4,490.00	-	4,578.94
Cash deposit - proceeds from Summer Fayre / petty cash	460.00	-	5,038.94
Card purchase - Bean bags for Nurture team & Thank You flowers for Head Teacher	-	-68.00	<b>4,970.94</b>
Cash deposit - proceeds from Summer Fayre / petty cash	223.98	-	5,194.92
End of year ice cream treat - bank transfer to Piero	-	-568.75	4,626.17
Reimbursement for drinks/crisps	-	-123.84	4,502.33
Deposit for 2023 Christmas disco DJ - Michael Keeley - Mighty Mike	-	-50.00	4,452.33
Transfer to school for glockenspiels	-	-550.00	3,902.33
<b>Total in bank account</b>			<b>3,902.33</b>

It has been a very successful year for Longmoor PTFA, some great fundraising activity has really boosted the bank balance. Thank you to all the members, parents, carers and teachers for their time and support in raising funds for the school.

**Michelle Raybould**  
**Longmoor PTFA Treasurer**  
**25<sup>th</sup> September 2023**