

Longmoor Primary School E-Safety Group

Committee	E-Safety Group	Date	Monday 2 nd October 2017
Chaired by	R Wheatley	Clerked By	A Hughes
Present	R Wheatley, A Hughes, S Dainty, A Frost, S Allcock, B Lyons, K Wilson, Harriet Smith, Paige Hutchinson, Callum Weir, Daniel Robinson, Elizabeth Townsend, Jack Tennant, Callum Connelly, Demi Swainston		
Apologies	Kirsten Frost		
Absent			

- **Welcome:** AH welcomed the new members of the committee to the meeting and thanked RW, SA and AF for returning for another year. AH discussed the purpose of the e-safety committee:-
 - ✓ To review the e-safety policy every two years. This was completed by the previous committee and will not need reviewing until next year.
 - ✓ To monitor e-safety incident log.
 - ✓ To discuss training needs, including staff, parent/community awareness.
 - ✓ To raise new community initiatives in response to training needs or as a result of polls / surveys.
 - ✓ To coordinate annual events such as anti-bullying week or Safer Internet Day.
- **Allocation of responsibilities for the year:** RW was re-elected as chairperson. The roles and responsibilities document was shared with the group by AH.
- **Review of actions from previous meeting:**

ACTION: AH to update the e-safety page with these new photographs.

Completed. AH took photos of the new team at the end of the meeting to update the web page with the new team.

There were no other actions from the previous meeting, however AH suggested that the group split into teams to analyse data and findings from the questionnaires which were completed at the end of the summer term.

- **Overview of issues encountered last year and resolutions:**

One issue was encountered last year. SD explained a brief synopsis of the issues and how they were dealt with by school staff. Parents, children and teaching staff involved were made aware of the issues. There was an issue in Y5 and Y3. Both issues were resolved.

- **Discussion on Anti-Bullying Week ideas and allocation of tasks:** AH informed the group that this year's anti-bullying week 2017 will take place on Monday 13th - Friday 17th November with the theme, '*All Different, All Equal*'. The idea is to help children and young people celebrate what makes them, and others, unique and help them understand why it's important that every child feels included in school able to be themselves without fear of bullying. BL will be getting the team of children together nearer the time and liaise with Mrs Colley (anti-bullying coordinator) with how the online safety committee can support her.

Suggested activities

- Use a picture and discuss differences and similarities
- Competition - KS1 - draw a picture and write a sentence KS2 - draw a picture and then write a paragraph. (DoJo points for the winners.)
- Rules for using the Class DoJo safely including all adults (tone of messages etc.)
- Thumbprints - display how different we all are.

ACTION: BL to organise the online safety children to liaise with Mrs Colley and help organise events for the anti-bullying week.

➤ **AOB:**

- E-cadets training - summer term.

Callum explained that Harriet and Paige H visited Harrington Junior School with SD at the end of the summer term. It was a very positive experience especially as all the tasks that they were asked to do Longmoor had already completed. They were set a task of filming an -online safety film to take with them to the next meeting. SD and RW suggested that they complete a story board first before attempting to film. SA suggested that an item in the film could be about 'vlogging' as this is an area that many Y5 and Y6 might be doing at home. SD also thought it would be useful to talk about 'musicality' as this has been an issue in the past too.

ACTION: AH to liaise with the children re: story boarding during the autumn term.

ACTION: all pupils to bring to the next meeting their ideas for approval.

ACTION: AH to update the school website with the new online safety committee.

- The team started to analyse the KS2 questionnaires from the summer term

- **Date of the next meeting:** The next e-safety group meeting will take place on Monday 15th January 2018 at 3.45pm.

Key Points Achieved

- ✓ Purpose of the e-safety committee.
- ✓ Re-election of the chairperson.
- ✓ The roles and responsibilities of the group.
- ✓ Review of online safety incidents since the last meeting.
- ✓ Brainstormed ideas for the anti-bullying week 2017.
- ✓ Details of the e-cadets training from the summer term 2017 at Harrington Junior School.
- ✓ Started analysing results from KS2 questionnaires.

Meeting concluded at 4.45pm