Learn, Grow, Achieve





Longmoor Primary School Brochure 2026-2027

Longmoor Primary School
Newstead Road
Long Eaton
Nottingham
NG10 4JG

Telephone: 0115 9733368

Website: **longmoorprimary.com**

E-mail: **info@Longmoor.derbyshire.sch.uk**

Headteacher: **Mrs S Dainty**

Chair of Governors: **Mrs J Wright**

Type of school: **Maintained for children aged 3-11**

School Times

Foundation Stage 1 (Nursery)	
Morning session	8.45 a.m to 11.45 a.m
Afternoon session	12.30 p.m to 3.30 p.m

Foundation Stage 2 (Reception)	
Morning session	9.00 a.m to 11.45 p.m
Afternoon session	1.00 p.m to 3.30 p.m

Key Stage 1 (Years 1 & 2) & Lower Key Stage 2 (Years 3 & 4)	
Morning session	9.00 a.m to 12.00 p.m
Afternoon session	1.00 p.m to 3.30 p.m

Upper Key Stage 2 (Years 5 & 6)	
Morning session	9.00 a.m to 12.15 p.m
Afternoon session	1.15 p.m to 3.30 p.m

We have staggered breaks in the morning for 15 minutes break in the morning.
FS2 and KS1 have another 15-minute break in the afternoon.

Dear Parents,

On behalf of the staff and governors I would like to welcome you to Longmoor Primary School.

This brochure is designed to provide you some details about the school day, what you can expect from Longmoor and some information about a variety of procedures and statutory information.

At Longmoor we aim for our children to be happy and secure, where taking a risk is encouraged, where we learn from our mistakes, celebrate our successes and become strong and confident pupils who are kind, supportive, hard-working and caring.

Our mission:

"We are a happy, nurturing school at the heart of our community where learning and well-being for all is promoted. Our approach is to combine high quality, enriching experiences to engage, stimulate and motivate all learners. We encourage everyone at Longmoor to unlock the potential that lies within."

Our vision:

Our goal, at Longmoor, is to equip our children with the skills and mindset to flourish for life.

Following our values, which link to our behaviour management, we empower and encourage children to be:

- ***Kind* – to show care and consideration.**
- ***Respectful* – to show concern and regard.**
- ***Ambitious* – to show desire and determination.**
- ***Responsible* – to show co-operation and honesty.**
- ***Curious* – to show interest and positivity.**
- ***Brave* – to show resilience and courage.**

We pride ourselves on our community ethic and want to include you as much as possible in helping to develop and maintain a school of which we can all be proud of. Your help and support, not only in matters of academic achievements but also with attendance, behaviour, uniform and presentation is vital.

I hope that this brochure provides you with the information you require but please feel free to call the office to share any further questions or to arrange an appointment to look around school.

Kind regards

Susan Dainty

Headteacher

Nursery Admissions

The school co-ordinate all nursery admissions. Nursery children can attend nursery from the term following their third birthday, however, children can be added to the nursery waiting list any time from birth, so please register well in advance. Longmoor nursery provide nursery education for the standard funded 15 funded hours (mornings or afternoons); or for 30 extended hours (full time), dependent upon parental circumstances.

School Admissions

Children are admitted full-time into main school at the beginning of the autumn term of the school year in which they are five. Derbyshire County Council co-ordinate admissions for main school; and applications are made directly to the local authority. Parents will be informed when they are able to apply for a school place, which is usually in October for the following academic year. The preferred method of application is online via the Derbyshire County Council website, and school staff are happy to assist parents upon request if they do not have access to the internet, or are unable to apply due to other circumstances. All applications must be returned before 15.30 hours on the specified closing date; and parents will be offered one place only in a Derbyshire School.

Essentially the Authority acts as a "clearing house" for all admissions and enables parents to express a preference for one, two or three schools and to place those preferences in rank order. Parents must make their application on a common application form, to be returned directly to the LEA or on-line, and give reasons for their preferred schools.

Further information about the co-ordinated admissions scheme is available at:
https://www.derbyshire.gov.uk/education/schools/school-places/apply-for-a-school-place
or by telephoning Derbyshire County Council on 01629 533190

Governors

Every school has a body of Governors. Our Governing Body consists of:

Two Elected Parent Governors
One LA Representative
Seven Co-Opted Representatives
An Elected Staff Representative
The Headteacher

All are elected to serve for a period of four years. Appointed Governors (representing the local and county authorities) serve for a period of four years also. The Governors take a specific interest in the school. They meet regularly with the Headteacher to discuss the management of the school. Under LMS (Local Management of Schools) the Governing Body and the Headteacher bear responsibility for Allocation of Budgets, Staffing, Maintenance of the Buildings and the delivery of the Curriculum.

The Governors frequently visit the school, attend school functions and support "Friends of Longmoor PTFA" and act as a "critical friend" to the Headteacher, ensuring Longmoor is aspirational and rigorous in its journey to provide an outstanding education.

"I am so glad I chose Longmoor for my children, they both love attending and are making excellent progress. The staff are all welcoming and friendly and will do their very best not only to support the children, but their families."
Parent of a Year 1 and Year 3 child

Attendance

Absence Due to Illness
To ensure children's safety, and to help us meet all Government Guidelines, we ask that parents follow the practical arrangements below if their child is unable to attend school due to illness:

- Contact the school by telephone (we have an answerphone to leave a message on) or letter to report the reason for every absence. **Please do not send messages about your child's absence via the DOJO messaging system to the Teacher, all absences need to be reported to the office please.**

You can find some helpful guidelines on the school website with regards to some infectious illnesses and recommendations on how long children should be kept at home for.

Absence is monitored monthly and the parents of any child whose attendance falls below 95% will be contacted by the Head Teacher to discuss reasons for attendance data. Any child whose attendance falls below 90% is classed as a persistent absentee and parents will be provided with a monitoring period to improve overall figures. If improvements are not made parents will be liable to a fine and possible prosecution.

An unauthorised absence is any absence or lateness that has not been satisfactorily explained to the school.

Children Arriving at School Late
Pupils arriving at school between 9.00 and 9.10 hours will be marked late but present, however pupils who arrive after the close of register at 9.20 hours will be marked as absent for the morning session. A satisfactory explanation must be given if a pupil arrives after registration. If this is not received by school, the late arrival will be marked as an unauthorised absence.

Holidays and Absence in Term Time
In September 2013 the Education (Pupil Registration) (England) (Amendment) Regulations 2013 came into force. These regulations make it clear that Headteachers should not grant approval for any leave of absence during term-time, including holidays, unless there are exceptional circumstances. These regulations also state that holidays cannot be authorised retrospectively.

Any requests should be on an official school absence request form and handed into the school office for consideration prior to any holiday/leave arrangements being made.

You may be issued with a Penalty Notice should leave be taken which is not authorised. If unpaid this could lead to prosecution under section 444(1) of the Education Act 1996.

"I loved the swimming gala (in Year 5) as we worked as a team and helped each other, even when we weren't winning."
Year 6 Pupil

Food in School

School Meals

Longmoor Primary School has its own kitchen where meals are prepared and cooked. Meals are served in the main hall. All Key Stage 1 and Foundation Stage 2 children are entitled to Universal Free Meals, which means they get a school meal free of charge every day.

Derbyshire County Council provides a daily lunch service in school, which is available to all children. The lunch consists of two courses with a choice of main or vegetarian meal, vegetables or salad and potatoes, pasta, etc., depending upon the menu, and for pudding, a choice of assorted fresh fruit or pudding of the day. The kitchen can also provide alternative meals, such as a jacket potato, pasta bake, or a sandwich platter. The menu choices for each day are published on ParentPay, and meals must be booked online, in advance, via ParentPay. In addition, as part of the meal, children choose either a glass of hi-juice orange or apple or water.

All parents who pay for school meals should ensure that dinner moneys are paid in advance at the beginning of the week. Any parent who thinks they may be entitled to free school meals are invited to apply online via the OFSM checker, link on the school website.

Special diets can usually be catered for, but we do ask for a medical referral from either the dietician or general practitioner as we have to send this information up to Derbyshire County Council's Schools Meals Department.

Packed Lunches

Suitable arrangements are made for children who bring packed lunches. Drinks must be brought in suitable containers. Glass bottles are not allowed on the grounds of health and safety. All lunch boxes should be clearly named and also show the child's class.

Water Bottles

Every child is expected to bring their own water bottle, filled with plain or sugar free flavoured water, or sugar free squash, to be available in class at all times to promote healthy performance and concentration.

Cool Milk

Our school provides a milk scheme that is available to all of our pupils. All children under 5 are offered milk, free of charge, every day and we encourage them to drink it. After their fifth birthday parents will be contacted by Cool Milk and parents can subscribe for their child to receive milk in school every day at a subsidised cost. Each pupil that registers with Cool Milk will receive a carton of semi-skimmed milk every day, which is delivered fresh and chilled to the classroom. Their school milk will not only provide them with essential nutrients but, as it is rehydrating and energy boosting, it also bridges the gap between breakfast and lunch to help children stay focused.

All children who meet the criteria for Free School Meals and Pupil Premium will be offered the opportunity to receive milk free of charge. Parents must make a preference for this, as we do not wish to waste milk if children do not drink it. Please see the office staff if you would like to sign your child up for milk.

"I loved the Viking WOW day – especially dissecting Viking poo!"
Year 5 Pupil

School Uniform

The Governors support the school's policy of all children wearing school uniform.

Boys	Girls
Royal Blue School Sweatshirt with Logo*	Royal Blue School Sweatshirt or Cardigan with Logo*
Plain Royal Blue Pullover or Jumper	Plain Royal Blue Pullover, Jumper or Cardigan
Trousers – Grey or Black	Skirt, Pinafore Dress or Trousers – Grey or Black
Shorts – Grey or Black	Summer Dress - Blue or Yellow Gingham
Shirt – White or Grey	Blouse – White or Grey
Polo T-Shirt – with Logo* or Plain White	Polo T-Shirt – with Logo* or Plain White
Socks – Grey or Black	Socks – White or Grey
Shoes – Sensible Black	Tights – Black or Grey
Shoes with secure fastenings and not trainers	Shoes – Sensible Black Shoes with secure fastenings and not trainers

*Our embroidered school uniform items are available to purchase from Just-Schoolwear and Uniformality. Orders can be placed online via their websites, or they both have shops you can visit.

It is not compulsory for pupils to wear uniform with the school logo. Plain jumpers, cardigans and polo t-shirts purchased from other local shops are acceptable. Trousers and skirts are best purchased from local shops.

A variety of additional uniform items are also available to purchase from Just-Schoolwear and Uniformality, including a fleece, a jacket, beanie hat, sun hat etc. However, these are optional and not compulsory uniform items. Please refer to the school website for full details of the full uniform range available from our suppliers.

P.E Kit

It is essential that you supply your child with the correct clothing items for physical activities. To save time in getting changed, your child will come to school in their PE kit on PE days.

A PE kit is available to purchase from Just-Schoolwear and Uniformality, which contains black shorts, an embroidered white t-shirt, and a drawstring bag. The PE kit is available to order online. Alternatively, your child can wear a plain white t-shirt and black shorts, which can be purchased from any local shop or supermarket.

Indoor PE	Black shorts, white t-shirt and plimsolls, contained in a drawstring bag.
Outdoor PE (During Colder Months)	Plain dark coloured jogging bottoms and hoodie/jumper & trainers.
Swimming	Swimming costume/trunks (not long shorts), swimming hat and towel in a suitable watertight bag.



Charging Policy

Many of the additional and extra-curricular activities including clubs, trips and residentials all make a valuable contribution towards children's personal development. We hope that parents will be prepared to make a voluntary contribution towards the cost of these activities. School subsidises and monitors costs carefully and always ensures that such requests are kept to a minimum. For any of these experiences, where insufficient contributions are made, we may have to cancel an activity though fortunately this rarely happens.

Full details can be found in our Charging and Remissions policy located on the website.

Health and Safety

Earrings and Jewellery

Please note that in the interest of safety of all children, jewellery is not allowed in school with the exception of one pair of small stud earrings and a watch. If your child is unable to remove his/her ear studs, he/she should preferably come to school without them on PE days. If this is not possible, parents should supply micro pore tape to cover the earrings, for example, if the ears have been recently pierced. Any piercings should preferably take place at the start of the summer holidays to avoid any issues with the removal of earrings for PE.

Visitors and Volunteers

Parents are always welcome as volunteers to help out generally but are required to have the necessary DBS checks before being allowed access to the children. They can help out with Nursery, Infant or Junior children. If you can offer some time, please contact the Headteacher.

Routine Medical Appointments

The School Health Team, from time to time, give all children routine examinations. In some cases parents are notified in advance. They can also be called in to talk to children experiencing difficulties.

Accidents and Illness

If a child becomes ill at school or has an accident, we will always endeavour to contact the parents, or other named contact, as soon as possible. If the accident is of a serious nature and the parents cannot be contacted, it may be necessary for the school to arrange for the child to be treated at the casualty department of the local hospital.

Medicine in School

We will give prescribed medication in school as long as a staff member agrees to do so. All medicine must be in the original container and a medical care plan must be completed and signed. More details on medication, inhalers and first aid support can be found on the school website.

"From the first nervous day to the last before big school, Longmoor instils and draws out the very best from our children. This is more than school, it's community, it's family, it's learning, it's caring, it's safe and importantly it's fun."
Parent of a Reception and Year 2 child

Special Education Needs

Children achieve at different levels in different subjects and class teachers plan their work to meet the needs of every child.

If a class teacher feels that a child needs additional help in any area i.e. academically, physically, or socially, then the school's Special Needs Co-ordinator, Mrs Howell, will be consulted for advice. Some children may be given extra help by our school-based Teaching Assistants. You will be notified if this is the case.

At this point the child's name may be entered on a register of children with special educational needs. This register helps to monitor the progress of these children. For many children this is a temporary registration and with extra help, these weaknesses will be addressed and the child's name taken off the register. The register is kept as a confidential document and complies with the Data Protection Act.

Parents will be advised if their child is to be entered on the register and will have the opportunity to discuss the registration with the school. Regular termly discussions will be held to monitor the progress of the child.

If necessary, outside agencies may be consulted for advice and programmes of work.

If, after interventions and support put in place in the classroom do not help and your child continues to have difficulties, an Educational Health Care Plan or GRIP funding may be applied for, please see the school website for more information or make an appointment with Mrs Bellingham.

Pupils with Disabilities

Where children need specific arrangements to help them access either the building, the curriculum through specialist equipment, or long-term medical needs, the Head and SENCo will meet with parents to ensure relevant agencies and experts are consulted to provide comprehensive and detailed support for specific needs in order to help all pupils access school and the curriculum.

Relationship and Sex Education

The Governors believe that all children are entitled to responsible and relevant sex education as a key element of personal and social education in the school curriculum. All sex education given by schools should be appropriate to both the age and general development of the pupils in the teaching group. Sex education in school is part of a shared responsibility, with parents and the community, for the personal and social well-being of young people. It may occur in connection with aspects of the curriculum. Throughout the primary age range, teachers are encouraged to deal factually, honestly and clearly with children's questions about physical differences between the sexes and about human reproduction, as these questions arise. Year 5 and 6 children will undertake an introduction to Hygiene, Puberty and Sex & Relationships.

Key Stages

A child's Primary years are divided into four stages: Foundation Stage 1 and 2, KS1 and KS2.

Stage	Also Known As	Age of Children
Foundation Stage 1	Nursery	3 to 4 years
Foundation Stage 2	Reception	4 to 5 years
Key Stage 1	Infants	5 to 7 years
Key Stage 2	Juniors	7 to 11 years

National Curriculum Assessment Results

These are statements of what children should know, or be able to do, at each stage of the National Curriculum.

Assessment Results

Our assessment results for KS1 and KS2 in 2026:

KEY STAGE 2 (YEAR 6)

	School Standard 2026	National Standard 2026
Reading	76%	75%
Grammar, Spelling & Punctuation	76%	74%
Maths	78%	75%
Writing (Teacher Assessments)	76%	73%

PHONICS (YEAR 1)

Year 1 children undertake a phonics screening. The national percentage is 81%, and Longmoor Primary School is 72%.

EYFS BASELINE

EYFS pupils complete a Baseline assessment and then work towards completing the Early Learning Goals. The national percentage is 68.3% and Longmoor Primary School is 72%.

PTFA

This is our Parent Teacher and Friends Association, which has been in existence for over thirty years. The object of the Association is for teachers and parents to work closely together for the welfare and benefit of the children. The meetings of the Association also give an opportunity for the teachers and parents to meet each other and become acquainted in a social setting. Over the years "Friends of Longmoor" have donated several thousand pounds, which has been spent on valuable equipment and facilities for the benefit of all children. Items bought include a music centre, computers, PE equipment,

reading books, library books, play equipment and various items of furnishing. All parents are welcome to the meetings and functions. Your support is invaluable.

Transfer Arrangements

Nursery to Infants (FS1 to FS2)

Eligible Nursery children may apply to transfer into main school. The transfer will take place in the September prior to the child's 5th birthday. It is important to remember that this is not an automatic transfer, parents must apply for a school place at Longmoor on the Derbyshire County Council website. Nursery staff will liaise with eligible parents to advise them when the window for applications opens, and school staff can help with your application upon request.

Infant to Junior (KS1 to KS2)

Infant children are transferred into the Juniors at 7+ years at the beginning of the academic year in September for Year 3. Parents do not need to take any action, this transfer is automatic.

Junior to Secondary (KS2 to KS3)

Longmoor children usually transfer to Wilsthorpe Community School or Friesland School at 11+ years. Recent changes in the law now mean that parents must make a positive preference for the school they wish to attend even when they are living in the normal catchment area of the school.

Complaints

From 1st September 2003 Governing Bodies of all maintained schools and maintained Nursery schools in England are required, under Section 29 of the Education Act 2002, to have in place a procedure to deal with complaints relating to the school and to any community facilities or services that the school provide. It is the responsibility of the school's Governing Body to resolve a complaint received by a school and it is, therefore, important to have a procedure for doing so which is available, and clear, to Governors, Employees, Parents, Carers and members of the public.

A copy of the Complaints Procedure can be found under Policies on the school website.

Data Protection

Basic information about pupils is held on our computer system to assist with the efficient organisation of the school and the individuals' educational needs and is in compliance with the General Data Protection Regulation (GDPR 2018). Security measures are taken to ensure that the information is kept confidential and is only available to authorised staff. It may be used for statistical purposes but this will not enable any individual to be identified. The school and the County Council are registered with the Information Commission Office (ICO) as required by law.

By law, under the provisions of the Data Protection Act 2018, information may only be disclosed to other persons in accordance with one or more of the six lawful basis of GDPR, consent, contract, legal obligation, vital interests, public interest or legitimate interests. Our school is registered to disclose personal information to:

- Family, Relatives, Guardians, Trustees
- Past, Current or Prospective Employers
- Legal Representatives Doctors, Dentists, other Health Advisers

- Department for Education and Employment
- Department of Social Security
- Local Authority Education and Social Services

It is the policy of the Governors of Derbyshire County Council that such information is confidential and that, even where a need to disclose information has been registered, it will only be divulged in exceptional circumstances and will be kept to the minimum necessary to achieve the purpose. This policy is, of course, subject to any law that imposes a duty of disclosure on the Governors or Derbyshire County Council.

Pupils may also use computers in the classroom as part of their education but they do not have access to the personal information records. If you are concerned about any aspect of personal information held our computer system, please contact the Headteacher / School Data Protection Officer in the first instance or write to the Data Protection Officer, Room B209, Legal Services, County Hall, Matlock, Derbyshire, DE4 3AG.

Attendance Data

During the Academic Year (September to July) 2025-2026

	School	National Average
Overall Absence	5.2%	5.3%
Persistent Absence	13.3%	13.9%
Total Attendance	**94.8%**	**94.7%**

The new regulations regarding holidays have been strictly adhered to and many parents have received fines for unauthorised holidays taken in term time.

Longmoor Primary School – Who's Who

Teaching Staff

	Teachers	Teaching Assistants
Foundation Stage 1	Mrs Taylor & Mrs Hamer	Ms Wright, Mrs Tuck, Miss Searson & Mrs Sims
Foundation Stage 2	Mrs Lewis & Mrs Hamer Mrs Chibbaro & Mrs Hallam	Mrs Kocan Miss Fionda Mrs Tuck
Year 1	Mrs Mabbott & Mr Bunhejee Mr Johnson	Miss Robinson Mrs Edmonds, Mrs Davies, Miss Gould, Miss Scotney
Year 2	Mr Slee Mrs Howell	Mr Hastings Mrs Houltham Mrs Brear Mrs Tuck Mrs Robinson
Year 3	Miss Holland Miss Mills & Mrs Howell	Mrs Piggott Mrs Robinson Miss Treece
Year 4	Miss Smith & Mrs Colley Mr Lyons	Mrs Morgan Miss Gee Mrs Turner Miss Treece
Year 5	Mr Welbourne Mr Constantinos	Mrs Robinson
Year 6	Mr Green & Miss Hughes Mr Oyston	Mrs Thorpe Miss Hammond Miss Wibberley
Nurture		Mrs Armitage

Senior Leadership Team

Headteacher	Mrs Dainty
Deputy Head	Mr Green
Assistant Heads	Mrs Chibbaro - EYFS Mr Bunhejee – KS1 Miss Hughes – KS2
SENCO	Mrs Howell
School Business Manager	Miss Wenham

Site & Office Staff

Caretaker	Mr Brough
Cleaners	Mrs Childerley Mrs Oviawe Mrs Stevens Miss Lee
Office Staff	Mrs Hall and Miss Mears

Midday Supervisors

Senior Midday Supervisor	Mrs Davies
Midday Supervisor Team	Mrs Hassall Mrs Reynolds Mrs Morgan Mrs Clark Mrs Stevens Miss Gamble Miss Scotney Miss Lee Miss Gould Miss Searson Mrs Turner Miss Robinson Mrs Sims
Lunchtime Club	Miss Gee

Term Dates 2026 2027

Holiday	**Children Finish School** (Last Day)	**Children Return to School** (First Day Back)
Summer Holiday 2026	Thursday 23th July 2026	Monday 7th September 2026
October Half Term	Friday 23rd October 2026	Tuesday 3rd November 2026
Christmas Holiday	Friday 18th December 2026	Monday 4th January 2027
February Half Term	Friday 12th February 2027	Monday 22nd February 2027
Easter Holiday	Thursday 25th March 2027	Tuesday 13th April 2026
Spring Bank Half Term	Thursday 27th May 2027	Monday 7th June 2027
Summer Holiday 2026	Friday 23rd July 2027	September 2027 (Date TBA)

Bank Holidays 2026 2027

Friday 25th December 2026 (Christmas Day)
Monday 28th December 2026 (in lieu of Boxing Day)
Friday 1st January 2027 (New Year's Day)
Friday 26th and Monday 29th March 2027 (Good Friday/Easter Monday)
Monday 3rd May 2027 (May Day)
Monday 31st May 2027 (Spring Bank Holiday)

INSET Days 2026 2027

Friday 4th September 2026
Monday 2nd November 2026
Monday 12th April 2027
Friday 28th May 2027
Monday 26th July 2027