

# Longmoor Primary School



## Charging and Remissions Policy

2024/2025

| Adopted by Governors                             |                   |
|--|-------------------|
| Chair of Governors<br>Signature: <i>J Wright</i> | Date: 24.1.2024   |
| Chair of Governors<br>Signature: <i>J Wright</i> | Date: 18.1.2023   |
| Chair of Governors<br>Signature: <i>J Wright</i> | Date: 19.1.2022   |
| Chair of Governors<br>Signature: <i>J Wright</i> | Date: 20.1.2021   |
| Chair of Governors<br>Signature: <i>J Wright</i> | Date: 22. 4. 2020 |

## **Voluntary Contributions**

The governing body and head teacher may ask parents for a voluntary contribution towards the cost of:

- Any activity which takes place during school hours
- School equipment
- School funds generally

The contribution will be genuinely voluntary without discriminating against the pupils of parents who are unable or unwilling to contribute. Where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, the activity will be cancelled.

## **Residential Trips**

Longmoor will charge for the cost of board and lodging during the residential school trip. The cost will not exceed the actual cost of the provision.

Where the trip takes place, wholly or mainly, during school hours' children whose parents are in receipt of Free School Meals (not KS1 Universal FSM) or Pupil Premium will also be entitled to a subsidy towards these charges. Pupil Premium children are those children that have been in receipt of Free School Meals at some stage within the last six years.

A similar entitlement will apply where the trip takes place outside school hours but it is necessary as part of the national curriculum, forms part of the syllabus for a prescribed examination that the school is preparing the pupil to sit, or the syllabus for religious education.

## **Public Examinations**

No charges will be made for entering pupils for public examinations that are set out in regulations.

Charges will not be required for any cost associated with preparing a pupil for an examination.

## **School Staff**

All staff are prohibited from making private calls / copies using the school phone and photocopier.